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Headteacher: Mrs J Hadlow
A Colfe's Associate School

13th December 2020

Dear Parents/Carers,

Important Update – Conisborough College moves to on line learning for all students from Monday 14th December 2020

I am writing to update you on our response to the current Covid-19 situation. We have unfortunately continued to experience a high number of confirmed staff and student cases of Coronavirus throughout last week and over this weekend. We also have a very significant rise in the number of staff self-isolating who are unable to be present on site. As I have previously informed parents and carers, it is always our intention to keep the school fully open for all students, for as long as possible, and so long as safeguarding and the quality of education provided is not compromised.

As you will understand, with a change to significant reduction in staff on site, and for reasons of health and safety and the welfare of staff and students at the school, I have regrettably taken the decision, in consultation with the Local Authority, Public Health and the Chair of Governors, to move to home learning for all students until 12.40pm on Thursday 17th December. This decision has not been made lightly, whilst taking into consideration staffing numbers and the safe running of the school.

Key worker provision, children with an EHCP and vulnerable children

If you are the parent of student with an Education Health Care Plan (EHCP), your child may be able to attend reduced provision at the school. We will contact you tomorrow to discuss the options available. Please email us if you are a key worker and you wish your child to attend on site provision at the school. Parents who are 'key workers' will need to provide proof of their employment, qualifying them as a key worker. We will also be in contact with families where we believe vulnerable pupils will benefit from being in school.

Please do not send your child to school on Monday 14th December 2020. There are some parents who we have not been able to contact this weekend as your contact details are not up to date on our system. Please will you contact us to update us.

Please be assured that we have systems in place to provide online lessons for all year groups whilst studying remotely. These methods are tried and tested and have worked very successfully over the course of this term.

All students have access to Show My Homework and Zoom and should know their log in details. However, you can access SMH via the school website if you do not have your log on details. All contact with students will be made through SMH and their

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school email address. All students do know their login details and how these work. If you have any queries regarding access to work, then please contact your child's Head of Year.

Unless your child has received a close contact letter they will not be required to self-isolate during this time. Some students and year groups have received additional letters telling them to self-isolate and the time line for this period of self-isolation. These students must follow this direction as they have been identified as contacts of a diagnosed case.

The table below sets out the self-isolation end dates for the year groups.

Year	Information
7	7T: Self-isolation until and including 22 nd December 7R: Self-isolation until and including 24 th December
8	8C: Self-isolation until and including 22 nd December 8A: Self-isolation until and including 22 nd December 8F: Self-isolation until and including 24 th December 8R: Self-isolation until and including 24 th December
9	Year 9 are self-isolating until and including 16 th December
10	10C: Self-isolation until and including 23 rd December 10F: Self-isolation until and including 23 rd December 10R: Self-isolation until and including 21 st December
11	Year 11 are self-isolating until and including 16 th December

It is important that all students self-isolating remain at home for their full self-isolation period. Parents have been informed individually of their child's period of isolation.

Home Learning

All students should go onto Show My Homework to get the links for your online lessons in your usual lesson time, from your teachers.

There will assemblies for all year groups tomorrow morning at the following times and the links will be sent to you tomorrow in the morning:

8.40am: Year 7

9.00am: Year 8

9.15am: Year 9
9.30am: Year 10
9.45am: Year 11

Form Tutors will be there unless they are teaching another year group at this time.

Please see the link to the Public Health England Staying at Home Guidance

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

What to do if your child develops symptoms of COVID 19

If your child develops symptoms of COVID-19 during this period of self-isolation you should arrange for them to take a test as soon as possible. You should inform the school immediately via email to Covid Out of Hours or Mrs Hope in the Attendance Office.

If the test is negative or positive, please inform the school, providing evidence of the test result.

If the test is positive, please also inform the college as soon as possible. Your child will be required to stay at home and self-isolate for at least 10 days from the date when their symptoms appeared which may extend beyond the 14-day self-isolation period the school has imposed. All other household members who remain well must stay at home and not leave the house for 14 days. The 14-day period starts from the day when the first person in the house became ill. Household members should not go to work, school or public areas and exercise should be taken within the home. Household members staying at home for 14 days will greatly reduce the overall amount of infection the household could pass on to others in the community.

Symptoms of COVID 19

- The most common symptoms of coronavirus (COVID-19) are recent onset of:
- new continuous cough and/or
- high temperature
- a loss of, or change in, your normal sense of taste or smell (anosmia).

For most people, coronavirus (COVID-19) will be a mild illness.

If your child or anyone in the household does develop symptoms, you can seek advice from NHS 111 at <https://www.nhs.uk/conditions/coronavirus-covid-19/check-if-you-have-coronavirus-symptoms/> or by phoning 111.

How to stop COVID-19 spreading

There are things you can do to help reduce the risk of you and anyone you live with getting ill with COVID-19

Do

- wash your hands with soap and water often – do this for at least 20 seconds
- use hand sanitiser gel if soap and water are not available
- wash your hands as soon as you get home

- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin immediately and wash your hands afterwards

Further Information

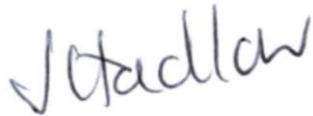
Further information is available at <https://www.nhs.uk/conditions/coronavirus-covid-19/>

I appreciate this situation may be challenging for you and your family. However, it is necessary for your child to learn from home to protect the health and safety of students, staff and families and to help reduce the spread of infection.

Thank you in advance for your support at this difficult and challenging time.

We hope that all families being affected by cases at present see a full and speedy recovery of those most affected during this pandemic and we and we send you all our good wishes for the continued safety of our families and loved ones.

Yours sincerely

A handwritten signature in blue ink that reads "J Hadlow". The signature is written in a cursive style.

Mrs J Hadlow
Headteacher