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**Interim Co-Headteachers**

**Mr J Cavadino / Miss K Mahar**

***A Colfe's Associate School***

27th November 2023

**School Closure Monday**

Dear Parent/ carer,

We are writing to remind you that, as per the calendar on the website, the school is closed on Monday 4th December to students and staff. This is a day in lieu of staff twilight training that took place across the year. These staff's twilight training sessions reduce the number of INSET days when the school is closed to students. We hope you and your families are having a good week.

Yours sincerely

A handwritten signature in black ink, appearing to read 'K. Mahar'.

Kate Mahar

Interim Co-Headteacher